



# MERCHANDISE RETURN FORM

Returns for exchange or Credit must be made within 60 days

4545 Malsbary Rd. Cincinnati, OH 45242  
www.vertx.com | support@vertx.com

Customer Service Phone Number: (800)-543-1939

**Please follow the instructions below:**

1. USE THIS FORM ONLY to return a garment for exchange or credit. For example, an improper size or damaged garment.
2. Discontinued items cannot be returned for exchange or credit. Items must be returned as received.
3. To expedite processing, fill-out the "Reason for Exchange or Return for Credit" section below. A Credit will be issued if "Exchange For Size" is left blank. Note: We only accept even exchanges only. (i.e same jacket for same jacket).
4. Detach below address label and affix to box.
5. Make a copy for your records.
6. Place completed form in box together with item(s) being returned.

**Please fill out the information below:**

First Name:	Email Address:
Last Name:	Phone Number: _____ - _____ - _____
Address:	Order Number:
	Order Date:

Item Number	Description of Item	Quantity Returning	Exchange for Size

Reason for Return: \_\_\_\_\_  
\_\_\_\_\_

**CUT ON DOTTED LINE BELOW. SEND YOUR RETURN / EXCHANGE TO OUR RETURN ADDRESS BELOW. PLEASE PLACE ABOVE FORM IN YOUR RETURN BOX.**

**FROM:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TO: VERTX.com Returns  
c/o Fechheimer Brothers Co.  
4545 Malsbary Rd.  
Cincinnati, OH 45242**